



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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To: ALL MEMBERS OF THE NEWPORT AND CARISBROOKE COMMUNITY COUNCIL

You are hereby summoned to attend a **MEETING of NEWPORT and CARISBROOKE COMMUNITY COUNCIL** to be held on **MONDAY, 10<sup>th</sup> NOVEMBER 2025** to commence at **6pm**. This meeting will be held at **64 High Street, Newport**.

A handwritten signature in black ink, appearing to read 'Joshua Tombleson'.

**Joshua Tombleson, Clerk to the Community Council**

Tuesday, 4<sup>th</sup> November 2025

Email: [clerk@newportwight.org.uk](mailto:clerk@newportwight.org.uk) Tel: 01983 559119

Please note the meeting will be audio recorded (except any part of the meeting from which the press and public are excluded) and will be available on the Community Council's website for six months.

## **PUBLIC QUESTION TIME**

Prior to the council meeting commencing there will be an opportunity of up to 15-minutes for members of the public to make comments and to ask questions of the Community Council.

## **AGENDA**

1. Apologies
  - To receive and approve apologies for absence.
2. Declarations of pecuniary and non-pecuniary interest
  - To receive members' declarations of pecuniary and non-pecuniary interest.
  - To receive and consider any written requests for dispensation.
3. Minutes of the last meeting
  - To approve the minutes of the Full Council Meeting held on 13<sup>th</sup> October 2025. (Paper A)
  - Matters arising (for information only).
4. Finance
  - To receive the income and expenditure report to 31<sup>st</sup> October 2025. (Paper B)

- To consider the adoption of the reserves policy produced by the RFO. This policy was due to be considered by the finance committee on 15<sup>th</sup> September, however the meeting was unable to take place as it was not quorate. (Paper C)

### **Clerks Note (for the record)**

**The following items and documents (In Bold) have been included on the agenda at the direct request of the Chair. The Clerk will not be providing advice, commentary, or participation in discussion on these items due to a procedural matter**

#### **5. HR Support**

- **To discuss and consider two papers from the Chair, a summary paper containing a proposal to commission HR services and a grid of quotations obtained for HR providers. Cllr. Lowthion (Paper D1 and D2)**

#### **6. HR Committee**

- **To discuss and consider a paper from the Chair containing a proposal to establish an HR Committee, including a proposed term of reference. Cllr. Lowthion (Paper E)**

#### **7. Grievance Procedure**

- **To consider a new grievance policy. Cllr. Lowthion. (Paper F)**

#### **8. Strategic Consultation**

- To receive any verbal updates from members on the consultation activity across the wards, “consultation café”, online participation any work which is required to be done prior to the consultation period ending on 17<sup>th</sup> November.

#### **9. Day of Christmas**

- To note confirmation of the timetable for the Day of Christmas event to be held on 15<sup>th</sup> November, and if required, any additional requests for councillor support.

#### **10. Newport Health Centre**

- To consider any implications for Newport residents of the planned merger of Newport Health Centre and Cowes Medical Centre, in advance of the consultation event to be held at 64 High Street on 13<sup>th</sup> November.

#### **11. Assets & Facilities**

- To receive the draft minutes of the Assets & Facilities Committee meeting held on Tuesday 21<sup>st</sup> October 2025. (Paper G)

#### **12. Planning & Consultation Committee**

- To receive the draft minutes of the Planning & Consultation Committee meeting held on 11<sup>th</sup> September 2025. (Paper H)

#### **13. Working Parties**

- To receive an update from any working parties which may have convened since the last meeting of full council.
14. Shaping Newport
- To receive an update from Shaping Newport representatives.
15. Cost of Living
- To feedback and discuss the support being provided by local external bodies during the current cost of living crisis.
16. Clerk's Report
- To receive any updates from the Clerk.
  - To receive any updates regarding the request from NCCC of a review of Childrens Rights at IW Secondary Schools.
17. Reports from Outside Bodies
- To receive members' reports from outside bodies, including IWALC.
18. Members' Questions
- To receive any questions from members concerning the business of the Community Council, on any matter affecting the parish, which is not elsewhere on the agenda for this meeting.
19. Health and Safety
- To receive an update on any health and safety matters arising.
20. Next Agenda
- To receive items for the next agenda.
21. Next Meeting – Date, Time, and Location
- The next meeting of Newport & Carisbrooke Community Council will be held on Monday 8<sup>th</sup> December 2025, commencing at 6pm at 64 High Street.